

Georgia Association of Training, Employment, and Supports

Board of Directors Quarterly Meeting

Tommy Nobis Center
Marietta, GA

July 27, 2018

BOARD Members present included:

Lynn Smith
Fontaine Huey
Carrie Edwards
Dave Ward

Larry Gluth
Leigh McIntosh
Myndi Kuhlmann
Dave Miller (via phone)

Other GATES Members & Guests present:

Meredith Champagne
Charles Hall
Shawn Pursley
Rebecca Masic
April Smith
Dawn Randolph

I. Call to Order & Approval of Agenda

A quorum of the membership was established. President Smith commenced the Board of Directors meeting at 10:00 a.m. and reviewed the agenda.

II. Approval of Board Minutes

President Smith called for the approval of the April 27, 2018 Minutes. On a motion by Larry Gluth with second by Carrie Edwards, the Minutes were approved by the BOARD as recorded and emailed.

III. Committee Updates:

Financial:

Charles Hall, GATES CEO, provided an in-depth financial report with the following highlights:

- A. Hall reviewed the projected un-audited year-end financial report. It is projected both GISN and GEPS operations will finish the year in the black with a Net Gain over Expenses of \$60,816 and \$19,885 respectively. GATES is projected to have a year-end Net Gain over expenses of \$82,968 for FY18.
- B. Total expenses for FY18 are projected to be under budget.
- C. Hall reviewed the proposed budget for FY19. The FY19 budget calls for a \$316K increase in gross revenue for GATES and a \$90K increase in expenses. The proposed budget calls for a Net Gain over Expenses to be \$34,344 for FY19.

Dave Ward, Treasurer, reported the Finance Committee met by conference call to review the year end financials and proposed FY19 Budget. On a motion by Ward on behalf of the Finance Committee the FY19 Budget was voted on and approved.

V. Committee/Programs Reports:

Georgia Interpreting Service (GISN),

April Smith provided an update on GISN operations. The Board expressed appreciation to Ms. Smith for her and the staff's hard work to end the year with such a strong Net Gain for GISN.

Georgia Enterprises (GEPS),

Shawn Pursley provided a summary report to the BOARD regarding GEPS which included the 'Service Contracts Report' and 'Operational Plan.' He also reported that GEPS was represented on the workshop program at the DOAS Purchasing Conference in late April. The Board also expressed appreciation to Mr. Pursley for operating GEPS at a positive during FY18.

Government Affairs/Legislative Update,

Dawn Randolph reported on details of the 2018 primaries and how they may affect the legislative make up and new Sub-committee Chairs in 2019. She also reminded members of the great opportunity to host open-houses for candidates to make them more familiar with the CRP facilities.

Other GATES related discussion,

- **CRP Referral Reporting** – the Board reviewed an 'updated' spreadsheet for referral reporting. There continues to be questions and concerns as to the layout of the spreadsheet and the information requested, such as hours per week and wages calculations for job placement. President Smith asked the original task force members to review these concerns and make a report at the next Board meeting.
- **Pre-ETS Services Webinar** – C. Hall reported there will be a webinar 'Update on Pre-ETS Services' on Monday, July 30 at 3:00 PM.

VI. Old Business:

Hall reviewed with the Board GATES 'Whistleblower' and 'Conflict of Interest' policies. Board members were asked to sign a 'Conflict of Interest' notice and disclaimer.

VII. New Business:

The BOARD addressed the following items as new business.

Employment First Council:

The Board discussed how to submit GATES recommendations to the Governor for the Employment First Council. In accordance with the law passed during the 2018 General Assembly one of the Governor's appointees to the Council is a person to represent the community resource providers in the State. GVRA Executive Director had asked GATES for 2-5 names to

submit to the Governor. Following a discussion, on a motion by Leigh McIntosh and second by Dave Miller, the Board voted to submit the names and resumes of:

Carrie Edwards	Dir. of Workforce Development, Goodwill Ind. of Middle GA/CSRA
Larry Gluth	President & CEO, Bobby Dodd Institute, Atlanta
Lynn Smith	President & CEO, Easter Seals East Georgia, Augusta
Dave Ward	President & CEO, Tommy Nobis Center, Marietta

Approval of 2018-2019 GATES calendar:

Upon a motion of Fontaine Huey, and second by Dave Ward, the Board approved the 2018-2019 GATES calendar.

GVRA Director of Vocational Rehabilitation Services

The Board discussed the open position for the GVRA Director of Vocational Rehabilitation Services. The Board had an extensive discussion of the position, the skills needed by the individual, the hiring process to be used by GVRA, and if there was an opportunity for providers to provide input. The Board determined by consensus, GATES would make an 'official' contact with Sean Cassey expressing our interest in the position and offer of any assistance GATES can be.

VIII. Future meetings:

There being no other business and announcements to come before the BOARD, the meeting was adjourned. The next quarterly Board of Directors meeting is scheduled for January 24, 2019 with the location TBD.

Respectively Submitted,

Leigh McIntosh
Secretary of the Board

Minutes prepared by
Charles Hall,
CEO, GATES