

**Georgia Association of Training, Employment, and Supports**  
**Board of Directors Quarterly Meeting**  
Center for the Visually Impaired  
739 West Peachtree Street  
Atlanta, GA

April 27, 2018

**BOARD Members** present included:

Lynn Smith  
Fontaine Huey  
Carrie Edwards

Tricia Llewellyn Konan  
Leigh McIntosh  
Myndi Kuhlmann

Other GATES Members & Guests present:

Joy Duncan  
Robert Couey  
Marcus McBride  
Charles Hall  
Shawn Pursley  
Rebecca Masic  
April Smith  
Dawn Randolph

**I. Call to Order & Approval of Agenda**

A quorum of the membership was established. President Smith commenced the Board of Directors meeting at 10:00 a.m. and reviewed the agenda.

**II. Approval of Board Minutes**

President Smith called for the approval of the February 2, 2018 Minutes. The Minutes were approved by the BOARD as recorded and emailed.

**III. Committee Updates:**

**Financial:**

Charles Hall, GATES CEO provided an in-depth financial report with the following highlights:

- A. The Board voted to approve Dave Ward as Treasurer until elections occurred at the 2018 Annual Meeting.
- B. Hall reviewed the Third Quarter financials. Both GISN and GEPS operations are in the black for the first three quarters of the year. GATES showed a Net Gain over expenses of \$47,911 as of March 31, 2018.
- C. Total expenses are under budget at this time.
- D. Total assets for GATES is \$1,177,564 as of 3/31/2018 up from \$1,165,104 on 3/31/2017.

## V. **Committee Programs Reports:**

### **Georgia Interpreting Service (GISN),**

April Smith provided an update on GISN operations. The Board expressed appreciation to Ms. Smith for her and the staff's hard work to put GISN back in a positive net income for 2018.

### **Georgia Enterprises (GEPS),**

Shawn Pursley provided a summary report to the BOARD regarding GEPS which included the 'Service Contracts Report' and 'Operational Plan.' Mr. Pursley noted a very successful 'Working Wonders' Luncheon in March recognizing individuals from six different CRP's. He also stated GEPS would be represented and on the workshop program at the DOAS Purchasing Conference in late April.

### **Government Affairs/Legislative Update,**

Dawn Randolph reported on final details of the 2018 Legislative Session. She also reminded members of the on-going primary elections and this is a great opportunity to get legislators out to their facilities.

### **GATES Annual Meeting -June 8, 2018,**

Lynn Smith reported the GATES Annual Meeting would be held on Friday, June 8, 2018 at the Goodwill of North GA Corporate Conference Center in Decatur. Ms. Smith outlined current plans for the program which included presentations from GVRA and asked for suggestions on other program content. In addition to the educational sessions, Sean Casey had been invited to speak on the Employment First Council; GATES will present the Legislator of the Year Award and Paula Phillips would be recognized for her service to the organization.

### **Other GATES related discussion,**

- **CRP Reporting** – the Board reviewed the current spreadsheet for referral reporting. There were several questions raised as to how the referrals are being reported – are they to be reported by individual or by service assigned. The later could count one individual several times and inflate the referral number significantly since placement is reported by individual. R. Masic was assigned to update the report per referral and get the document revised.
- **Taskforce Meeting with GVRA** – The Board discussed the upcoming meeting with GVRA Leadership and charged the Taskforce to acknowledge GATES interest and commitment to support and cooperate efforts underway to provide more services to Georgians with disabilities. The goal of the taskforce is to be sure GVRA knows GATES wants to be a partner to the agency not an obstacle.
- **AWARE** – The Board identified several questions that had arisen concerning the new AWARE system to be released soon. Further discussions will be held with GVRA as the system is put online.

**VI. New Business:**

The BOARD addressed the following items as new business.

Appointment of Nominating Committee:

In accordance with the Bylaws, President Smith appointed the 2018 Nominating committee to be

Lynn Smith  
Carrie Edwards  
Fontaine Huey

Approval of the State Use Council CNA Contract:

C. Hall presented the annual contract regarding GATES serving as the Central Non-Profit Agency for the State Use Council. He recommended approval of the contract to request the Council re-appoint GATES in that role. On a motion by M. Kuhlmann, second by L. McIntosh the Board voted to approve the contract.

Approval of the State Use Council Contract with the CNA – DOAS -SUC:

C. Hall requested the Board approve the proposed contract between DOAS, the State Use Council and the Central Non-Profit Agency so GATES can sign the contract and continue to manage the State Use Program. On a motion by T. Llewellyn Konan, second by F. Huey the Board voted to approve the contract.

**VII. Future meetings:**

There being no other business and announcements to come before the BOARD, the meeting was adjourned. The next quarterly Board of Directors meeting is scheduled for July 27, 2018 with the location TBD.

Respectively Submitted,

Leigh McIntosh  
Secretary of the Board

Minutes prepared by  
Charles Hall,  
CEO, GATES