

Georgia Association of Training, Employment, and Supports

Board of Directors Quarterly Meeting

Goodwill Southern Rivers
2601 Cross Country Drive, Building A
Columbus, GA 31906

November 03, 2017

BOARD Members present included:

Lynn Smith
Shelia Zipf
Carrie Edwards
Tricia Llewellyn

Jennifer Tucker
Keith Powell
Dave Ward

Other GATES Members & Guests present:

Dorine Carlisle – GVRA
Eric Hardnett - GVRA
Ken Carswell (via conference call)
Charles Hall
Shawn Pursley
Rebecca Masic
April Smith
Dawn Randolph (via conference call)

I. Call to Order & Approval of Agenda

A quorum of the membership was established. President Smith commenced the Board of Directors meeting at 10:00 a.m. and reviewed the agenda.

II. Approval of Board Minutes

President Smith called for the approval of the July 28, 2017 Minutes. The Minutes were approved by the BOARD as recorded and emailed.

III. Special Presentation:

GVRA guests Eric Harnett and Dorine Carlisle presented news from GVRA. They anticipate the Transition Services contracts to be awarded in Spring of 2018 with implementation beginning at the beginning of FY19.

E. Harnett recommended any questions regarding STEP MOU's would be answered on an individual basis. Discussion was encouraged regarding the need for STEP MOU measurement of success and further dialogue is needed. E. Harnett mentioned that refreshers would be offered to the GVRA staff regarding the STEP for Success program. D. Carlisle mentioned the turnover in staff at GVRA is possibly the reason for the drop in referrals to CRP's as well as WIOA has shifted the focus from employment to skill gain/credentials.

GVRA has announced potential save-the-date(s) for The Evolution Conference in Peachtree City for July 2018, either the 16-18 or 23-25.

IV. Committee Update:

Financial:

Charles Hall, GATES CEO provided an in-depth financial report with the following highlights:

A review of the FY17 audit was conducted by the Finance Committee in September and Board members received copies on November 2nd, 2017. Hall reviewed the audit with the Board. President Smith called for motion to approve the FY2017 audit. Motion was made and seconded by The BOARD as reported.

President Smith also called for the approval of the FY2017 Treasurer Shelia Zipf to provide a signature on the 990, for the IRS filing. Motion was made and seconded with BOARD approval as presented.

C. Hall reviewed the First Quarter financials. GATES as a whole is showing a loss, due to GASP membership dues that are prorated. GISN is in the black in the first Quarter which is a first time in a couple of years. For GISN the A & I's are up, as well, as interpreting for other state agencies. APS is down due to reduction in use. GEPS is in the positive with \$1900 net gain, payment to work centers have continuously have been 7 days or less.

V. Committee Programs Reports:

Georgia Interpreting Service (GISN),

April Smith is off to a running start in GISN and spending a lot of her time working on assignment coordination. Currently, GISN is planning to hire two assignment coordinators. As soon as GISN is fully staffed, April will have more time to work collaborations and marketing, but she has already had promising communication.

Georgia Enterprises (GEPS),

Shawn Pursley provided a summary report to the BOARD regarding GEPS which included the 'Service Contracts Report'. Awaiting service contract award response from several bids. Savannah Tech was just awarded to Goodwill Coastal, to start in the next 30-60 days. Currently GEPS has 27 service contracts. The DOT contract is still going very well. Shawn continued with a review of the operational plan.

Government Affairs/Legislative Update,

Dawn Randolph joined the meeting via conference call and provided an update on government affairs going into election season.

Other GATES related discussion,

- **CRP Reporting** – the Board discussed the need for reporting based on WIOA-GVRA focus. President Smith appointed a Task Force to review the 'skills gain' category and determine how CRPs should can/should measure this requirement for WIOA.

- **Webinars** – R. Masic reported on the increased awareness and attendance for the GATES sponsored webinars with GVRA. Two webinars have been held with a third planned for November. The past webinars were recorded and are posted on GATES website.
- **Newsletter** – The Board discussed how to get the CRP Connector newsletter to a wider distribution. In addition, R. Masic required Board members submit additional success stories of GATES member CRP securing employment for clients.

VI. New Business:

The BOARD discussed the growing need for better CRP communications with GVRA. In addition, the BOARD addressed concerns around the need for GRVA training and staff to be better informed of CRP capabilities. There continues to be concern regarding some areas of the state receiving increased referrals while other CRP's had seen their referrals reduced.

Bobby Dodd announce it has merged with AADD (All About Developmental Disabilities). Following the transition, AADD will be known as Bobby Dodd Institute.

VII. Future meetings:

There being no other business and announcements to come before the BOARD, the meeting was adjourned. The next quarterly Board of Directors meeting is scheduled for February 2, 2018 at EasterSeals in Dublin, GA. Confirmation to follow.

Respectively Submitted,

Leigh McIntosh
Secretary of the Board

Minutes prepared by
Rebecca Masic,
Account Executive - ASG